

Career Development Plan



Name:	Name of Supervisor:
Organisation:	Name of Senior Manager:
Department:	Reporting Period Ending:
Designation:	Date of Discussion:

Career Goals	Strengths	Weaknesses	Notes

Career Step	Areas of Strengths	Areas to Develop	Action Plan
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Now Current Position				

Short-Term Position in 2 to 3 Years				

Long-Term Position in 4+ Years				